



THE BOULEVARD BOO! PARADE GENERAL RULES AND GUIDELINES 2017

ENTRY REQUIREMENTS AND SELECTION:

- **ALL** parade entries **MUST** showcase the Halloween parade theme.
- Entries applicants are all subject to approval by Parade Organizers.
- Entries are selected on their entertainment value, uniqueness, size, and appearance.
- The parade participants must be “family friendly” appropriate to be seen by all ages.
- The Parade **will not** be used as a platform for special interests.
- Music and costumes are encouraged to accompany the entry.

ENTRY APPLICATION FORM:

- Entry applications must be received by **5:00pm Friday, September 22, 2017**
- The entry application form must be completed and signed with the understanding of the general rules and guidelines. Entry application available online at www.collegeareabid.com/boo.
- The parade organizers reserve the right to reject any entry at any time.
- Applicants will receive notification of their acceptance within two weeks of receipt.
- Staging instructions will be mailed approximately two weeks prior to the parade date
- The rules and guidelines are for the safety and quality of the parade. Failure to abide by these rules and guidelines and those presented with the parade information package, may result in the entry's removal from the parade.

ADVERTISEMENT/BUSINESS ENTRIES:

- A fee of \$500.00 is required for commercial/business entries or the business must be part of the Parade Sponsorship Program.

THIS IS A FORWARD MOTION PARADE:

- All entries are required to maintain a continuous forward motion during the parade. **No stopping to perform!**

NO TOSSING OR THROWING OF CANDY OR FAVORS:

- Nothing can be tossed out along the parade route or curbside due to liability policies set forth by the parade insurance company and the City.

IDENTIFICATION SIGNS:

- Identification banners are encouraged for entries in the parade.
- Signs must be for identification purpose only and not as an advertisement or political statement.

CANCELLATION POLICY:

- Only a significant act of nature will cancel the parade, of which all units would be notified.
- If, for some unforeseen reason, your unit is not able to participate in the parade after being accepted, you must contact the parade staff, prior to the parade date.
- Entries absent on parade day without proper notification may not receive future invitations.

PARADE JUDGING:

- A panel of community judges will judge all qualifying entries.
- Parade award winners will be announced at the AfterBOO! Carnival, hosted by the College Avenue Baptist Church.
- Parade award winners will also be posted on the BOO! Parade website for the Monday following the parade.

MARCHING MUSICAL UNITS:

- Musical units are requested to perform the one-mile parade route.
- Unit members are required to be in uniform attire or costumes.

FLOATS:

- Floats cannot exceed 50 feet in length (including tow vehicle), 13 feet in height and 10 feet wide.
- Float entries must follow the "Parade Float Guidelines" that will be mailed following receipt of the entry application.

MARCHERS / SPECIALTY UNITS: (Clowns, Color Guards, Drill/Dance/Baton, Scout Groups)

- Units will be considered on their entertainment value or uniqueness
- Plain clothed marching entries will not be accepted.
- Entries requiring vehicles to carry sound systems must notify parade organizers on the application. Carts or vehicles accompanying the entry must be decorated and will be limited
- Drill / Dance routines must be choreographed for forward motion. No stopping to perform

SPECIAL GUESTS / DIGNITARIES:

- Guests and Dignitaries are by invitation only. Only politicians currently in office are invited.
- No campaigning, no literature or handouts and no political signs urging the election or defeat of any candidate for political office.
- No initiative will be allowed to appear in the parade, including; signs appearing on any person, float, automobile (or other vehicle) or any moving or stationary structure which is part of the parade.
- Pageant type entries will be limited to three organizations accepted into the parade. If pageant contestants are to ride in cars, no more than four cars per entry will be allowed. We encourage float entries in this category.

VEHICLES:

- Vehicles considered for entry must be antique or unique.
- Commercial business vehicles such as vans, tankers, farm machinery, tractor-trailers and other large vehicles may not be accepted due to safety concerns.
- Vehicles permitted in the parade will be restricted in numbers, no more than three car clubs and clubs limited to 8 cars per club.
- **No** commercial or private vehicles are allowed in the parade without prior written approval by the parade staff.

EQUESTRIAN / ANIMAL UNITS:

- No more than 8 horses per entry. No more than three equestrian groups will be allowed in the parade.
- Any animal deemed unsafe in the parade will be removed.
- All animal units must provide their own "clean-up" crew to follow their unit in the parade.
- Equestrian riders should be at least 12 years of age and accompanied by an adult trainer.
- All equestrian entries **MUST** have trainers walking with every two horses.

PARTICIPANT AGE RESTRICTIONS:

- Walking participants must be at least six years old or older.
- There must be a least one adult escort for every six children under the age of 13 years.
- Young children riding on a float must have adult supervision on and around them.